



# DAELON RICHARDSON

ASSOCIATE CONSULTANT

## EDUCATION

### BACHELOR OF ARTS IN BUSINESS MANAGEMENT

SOUTHERN UNIVERSITY AND  
A&M COLLEGE

### ASSOCIATES DEGREE IN CONSTRUCTION MANAGEMENT

BRCC

## EXPERIENCE

### MORAN CONSTRUCTION CONSULTANTS

2022 THRU PRESENT

### PROPERTY MANAGER & MAINTENANCE COORDINATOR

2021 THRU 2022

## PROFILE

Daelon is currently an associate consultant working alongside our consultants in the documentation and organization of project logs, draw packages, and checklists in our Texas region.

## RESPONSIBILITIES

### MORAN CONSTRUCTION CONSULTANTS ASSOCIATE CONSULTANT

- Coordinate monthly draw packages
- Organize and manage internal filing systems
- Update and maintain project logs
- Document checklist management
- Assist with Document & Cost Reviews
- Assist with site inspections & preparation of construction progress reports
- Assist depreciated value reporting
- Assist insurable value reporting
- Assist cost consulting
- Assist physical need over the term (Replacement Reserve)

## CERTIFICATIONS

- Systems Applications & Products (SAP) Certification
- OSHA Certified